



# ARTESIAN VALLEY

H E A L T H S Y S T E M

## Special Board Meeting Minutes

AVHS: Frame Room

June 4, 2024

4:30 pm

**Board Members Present:** Shelly Axtell, Member; Sheila Brown, Board Chair; Brad Friesen, Member; Shirley Goldsberry, Member; Wade Patterson, Member. **Staff Present:** Dawn Unruh, CEO; Stephanie Saucedo, CFO; Bambi Lane APRN, FNP-BC

I. Call to Order/Agenda Approval

Sheila Brown, Board Chair, called the meeting to order.

- i. Motion to approve amended agenda (Added Section B under New Business) by Brad Friesen; Seconded by Shirley Goldsberry. Carried 4-0.

II. New Business

- a. Capital Equipment: The ER and Inpatient Units need new patient monitoring systems and IV infusion pumps; several purchase options were considered.
  - i. Motion to accept Option II for purchasing the patient monitors: (cardiac and vital signs), with the CEO having the option to purchase two more as needed before the end of the budget year, and to purchase 10 new infusion pumps made by Shelly Axtell; Seconded by Shirley Goldsberry. Carried 4-0.
- b. Cost Report Update by Stephanie Saucedo, CFO: \$457,614 will be returned to CMS based on cost report which indicated contract labor had decreased and clinic services had increased. An interim cost report will be filed in the Fall (2024) which helps level paybacks.

III. Adjournment: Motion to adjourn by Shelly Axtell; Seconded by Wade Patterson. Carried 4-0.

Documents: Purchase Options

Sheil Brown  
Recorder

Chair Sheil Brown

Date 6/27/24