



Regular Board Minutes
AVHS: Frame Room
February 22, 2024
4:33 pm

Board Members Present: Shelly Axtell, Member; Sheila Brown, Board Chair; Brad Friesen, Member; Wade Patterson, Member. **Board Member Absent:** Shirley Goldsberry, Member.
Staff Present: Dawn Unruh, CEO; Stephanie Saucedo, CFO; Kelly Thornton, HR

- I. Call to Order/Agenda Approval
Sheila Brown, Board Chair, called the meeting to order.
 - i. Motions to approve the agenda by Brad Friesen; Seconded by Shelly Axtell; Carried 3-0.
- II. Public Comment
 - a. None
- III. Reports: (See written reports.)
 - a. Dawn Unruh, CEO.
 - b. Financial: Stephanie Saucedo, CFO.
 - i. Motion to approve the Reports by Shelly Axtell; Seconded by Wade Patterson; Motion carried 3-0.
- IV. Consent Agendas
 - a. Agendas for December: Regular Board Meeting Minutes, Medical Staff Meeting
 - b. Agenda for February: Hospital QAPI Minutes
 - i. Motion to approve the Consent Agendas by Brad Friesen; Seconded by Shelly Axtell; Carried 3-0
- V. New Business
 - a. Defining Board Strategic Plan: Exercise recording ideas applicable to Pillars for 2024+
- VI. Old Business
 - a. Employee Benefit-MASA-was discussed; payments to be made by individual employees.
 - b. Helicopter Pad: A city official was scheduled to present at the March board meeting.
- VII. Executive Session for Strategic Planning: 15 minutes
 - a. Members included: Board, CFO, and CEO
 - i. Motion to enter Executive Session for 15 minutes by Shelly Axtell; Seconded by Brad Friesen; Carried 3-0
 1. Time entered 6:16; Time exited 6:30
 - ii. Motion to re-enter for 15 minutes by Shelly Axtell; Seconded by Brad Friesen.
 1. Time entered 6:30; Time exited 6:45; No action taken.
- VIII. Executive Session for Non-Elected Personnel: 15 Minutes

- a. Members included: Board, CFO, and CEO
 - i. Motion to enter Executive Session for 15 minutes by Shelly Axtell; Seconded by Brad Friesen; Carried 3-0.
 - ii. Time entered 6:48; Time exited 7:04; No Action Taken.
- IX. Upcoming Conferences for Board: Critical Issues Summit 2/29-3/1; PHN Trustee Conference 4/4
- X. Adjournment: 7:05
 - i. Motion to Adjourn by Shell Axtell; Seconded by Wade Patterson; Motion carried 3-0.
 - ii. Next meeting is March 28, 2024, at 4:30.

Documents: CEO's expanded Administrative Report including CFO, CFO's Table for Operating Revenue and Trending Graphs; Analysis of Hospital Services; January Regular Board Minutes; January Minutes of Medical Staff Meeting; February Minutes of QAPI; Letter from City Manager; Chartis Information

Shel Brown
Recorder

3/28/24
Date

Shel Brown
Board Chair

3/28/24
Date