



**Board Meeting Minutes
October 23, 2025
4:30 p.m.
Frame Room**

Board Members Present: Sheila Brown, Board Chair; Wade Patterson, Member; Shelly Axtell, Member; Shirley Goldsberry, Member

Board Members Absent: Brad Friesen, Vice Chair

Others Present: Dawn Unruh, CEO; Michele Dewell, Quality; Crystal Torres-Pereda, Marketing;

I. Call to Order

The meeting was called to order at 4:30 p.m.

a. Approval of Agenda

- i. Michele D. requested to add Risk Management to the Executive Session for 15 minutes with the board, herself, and Dawn U. Shirley Goldsberry made a motion to approve the agenda with the requested changes. Wade Patterson seconded the motion. The motion carried 3-0.

b. Scheduled Public Comment

- i. None

II. Board Education & Planning

a. Board Leadership Program

- i. Shirley G. and Shelly A. gave a brief update on the education at the Board Leadership Program held on October 23. Discussion followed.

III. Reports

a. Administration

- i. Kelly T. and Dawn U. met with the recruiter regarding an extended contractual agreement allowing acceptance one year from now. For Dr.

Logan. Dr. Logan expressed interest in following up with the recruiter. The topic had been discussed at a previous board meeting. The Board discussed creating a *Letter of Intent* instead of a contract. No decision was made.

- ii. Renewal with BCBS of Kansas resulted in a 6.5% rate increase.
- iii. **September 2025 monthly and year-to-date statistics** were reviewed and discussed.
- iv. Sheila B. asked about the new Wound Care service, BioWound. Dawn U. provided a report.
- v. Shelly A. asked for an update on the Meade Clinic roof project. Dawn U. stated the team hopes to complete it this week, weather permitting.

b. Financial

- i. Dawn U. reviewed the financial documents included in the board packet. Discussion followed.

c. Quality & Risk Management

- i. Michele D. reviewed surgical referrals for physical therapy and compared them to previous numbers. Discussion included sports medicine services.
- ii. Michele D. presented the QAPI Departmental Reporting Snapshot for October 2025. Discussion followed.

Shelly Axtell moved to approve the reports. Wade Patterson seconded the motion. The motion carried 3-0.

IV. Consent Agenda Approval

- a. **September Board Minutes**
- b. **September Medical Staff Minutes**
- c. **October QAPI Minutes**
- d. **Credentialing**

Shelly Axtell made a motion to approve consent agendas. Shirley Goldsberry seconded the motion. The motion carried 3-0.

V. Old Business

a. Memorial Fund Policy

- i. Sheila B. reviewed the Meade Hospital District Community Memorial Fund policy included in the board packet. One correction was made. Shirley Goldsberry made a motion to approve the policy with the correction. Wade Patterson second the motion. The motion carried 3-0.

- ii. Sheila B. presented rates from Stockgrowers Bank for money market and CD options, provided by Stephanie S. Discussion followed. Shelly Axtell made a motion to keep the Memorial Fund in Meade State Bank, moving \$73,900 into a 12-month CD at Stockgrowers Bank. The remaining balance will be placed into a money market account at Stockgrowers Bank, and the savings account will be closed. Shirley Goldsberry seconded the motion. The motion carried 3-0.
- iii. Sheila B. requested to designate marketing, record keeping, and correspondence management as outlined in the policy, with Crystal Torres-Pereda (Marketing), Stephanie Saucedo (Record Keeping), and Matt Thomas (Correspondence) assigned to these roles. Shirley Goldsberry made a motion to approve. Shelly Axtell seconded the motion. The motion carried 3-0.
- iv. Shelly A. reported she contacted a printing shop in Pratt, KS, regarding labels for the hospital memorial board. She received a quote and will move forward with ordering.

VI. New Business

a. Medical Staff Bylaws

- i. Dawn U. stated the Medical Staff Categories article was reviewed and necessary changes were made. The revised article was provided in board packet and was reviewed and approved by the medical staff. Shelly Axtell made a motion to approve Article IV – Medical Staff Categories. Wade Patterson seconded the motion. The motion was carried 3-0.

b. Provider Contract Consulting

- i. Dawn U. reviewed the Stroudwater proposal provided in the board packet. She discussed a webinar and trustee breakfast she attended that discussed provider contracts and Stroudwater services. There was a discussion.

c. 2025 CHNA Adoption

- i. Dawn U. reviewed the 2025 CHNA Implementation Plan for Meade District Hospital (Meade, Co, KS). Shirley Goldsberry made a motion to approve the plan. Wade Patterson seconded the motion. The motion carried 3-0.

d. Meade County Health Fair 2026

- i. We will discuss at next month's board meeting when all board members are present.

VII. Executive Session

a. Risk Management

- i. At 6:18 pm, Shelly Axtell made a motion to go into executive session for risk management with the board, Michele D., and Dawn U. for 15 minutes. At 6:45 pm, they came out of executive session. No action was taken.

b. Strategic Planning

- i. At 6:45 pm, Shelly Axtell made a motion to go into executive session for Strategic Planning with the board, and Dawn U. for 20 minutes. At 7:05 pm, they came out of executive session. No action was taken.

c. Non-elected Personnel

- i. At 7:05 pm, Shelly Axtell made a motion to go into executive session for non-elected personnel with the board, and Dawn U. for 10 minutes. At 7:15 pm, they came out of executive session. No action was taken.

VIII. Board Relevant Upcoming Meetings/Conferences

- a. **KHA Legislative Dinner – Oct 30** – Dawn U. encouraged board members to attend.

IX. Call for Next Meeting Agenda Items

- a. Meade County Health Fair 2026
- b. Executive Session
- c. Procedures and Policies for the Meade Hospital District Community Memorial Fund

X. Adjournment

- a. The next regular board meeting is scheduled for Thursday, November 20, 2025.
- b. At 7:44 pm., Wade Patterson made a motion to adjourn the meeting. Shelly Axtell seconded the motion. The motion carried 3-0.

Recorder

Crystal Dorrel-Pareda

Board Chair

Shelly Brown

11/20/25

Date