ARTESIAN VALLEY
HEALTH SYSTEM

# Board Meeting Minutes
## August 21, 2025
## 4:38 p.m.
## Frame Room

**Board Members Present:** Sheila Brown, Board Chair; Brad Friesen, Vice Chair; Wade Patterson, Member; Shelly Axtell, Member; Shirley Goldsberry, Member

**Board Members Absent:** None

**Others Present:** Dawn Unruh, CEO; Michele Dewell, Quality; Crystal Torres, Marketing; Stephanie Saucedo, CFO; Jesse Pereda, Facility Management Director; Angie Howard

I. **Call to Order**

The meeting was called to order at 4:38 p.m.

a. **Approval of Agenda**

i. Dawn U. moved New Business before Board Education & Planning and added Strategic Plan. Sheila B. requested to add Memorial Fund & Foundation under Old Business. Shirley Goldsberry moved to approve the agenda with the changes. Brad Friesen seconded the motion. The motion carried 4-0.

b. **Scheduled Public Comment**

i. None

II. **New Business**

a. **Clinic Roof**

i. Jesse P. reviewed proposals from White's Roofing and D.V. Douglas Roofing, Inc. for the Meade Rural Health Clinic roof. He presented research and statistics. There was a discussion. Brad Friesen made a motion to approve the installation of a new roof at Meade Rural Health

Clinic by White's Roofing. Wade Patterson seconded the motion. The motion carried 4-0.

b. **Strategic Plan**
   i. Dawn U. shared that VVV Consultants reached out regarding formal strategic planning. She presented their proposal and asked if the board wanted to pursue external strategic planning or continue with internal efforts. This was for discussion only; no action taken.

## III. Board Education & Planning

a. **Credentialing**
   i. Dawn U. reviewed a board brief from GovernWell regarding the board's role in medical staff credentialing and privileging. A discussion followed.

b. Provider Assessment Tax
   i. Dawn U. presented a PowerPoint on provider assessment tax, covering: overview, history, timeline, and impact on AVHS. Dawn U. and Stephanie S. discussed reimbursements and preliminary data.

## IV. Reports

a. **Administration**
   i. Dawn U. discussed the Intermediate Swing Program and its minimal impact on the healthcare system.
   ii. Dawn U. discussed the recent potential provider visits we have had. Amanda Schulte, ER APRN, will leave in October.
   iii. Swing Bed Days: 77 days recorded in July, an increase from last year.
   iv. The KHA Fall District Meeting is scheduled for October 9 at Meade District Hospital. Dawn U. briefly discussed our role in meeting.
   v. Radiation Safety Officer Update: Dawn U. shared they are awaiting a response from KDHE and provided a brief status update.

b. **Financial**
   i. Stephanie S. reviewed the cash on hand document.
   ii. Stephanie S. discussed CD options from the Bank of the Plains. After discussion, Shelly Axtell made a motion to reinvest CDs for 12 months. Shirley Goldsberry seconded the motion. The motion carried 4-0.
   iii. Stephanie S. stated the clinic and hospital, and other healthcare facilities, are facing software-related collection issues, impacting AR days.
   iv. Sheila B. asked Stephanie S. for takeaways from the cost report meeting she attended. Stephanie summarized highlights.
   v. Stephanie S. provided an audit update.

c. **Quality & Risk Management**

i. The board asked for more information about the Patterson Family Foundation grant listed on the QAPI minutes. Crystal T. provided clarification.
ii. Michele D. presented the QAPI Departmental Reporting Snapshot for August 2025.
iii. Michele D. stated HHS and CMS will stop incentivizing reporting in October 2025.
iv. Michele D. handed out and reviewed the Risk Management Q2 2025 summary and the Risk Management Q2 2025 summary addendum.

**Brad Friesen moved to approve the reports. Wade Patterson seconded the motion. The motion carried 4-0.**

**V. Consent Agenda Approval**

**a. July Board Minutes**
**b. July Medical Staff Minutes**
**c. August Hospital QAPI Minutes**

**Shelly Axtell made a motion to approve consent agendas. Shirley Goldsberry seconded the motion. The motion carried 4-0.**

**VI. 75th Anniversary Planning**

a. Dawn U. asked the board for ideas. A discussion was held with suggestions exchanged.

**VII. Old Business**

a. **Memorial Fund & Foundation**

i. The board discussed the process of establishing a foundation and ways to better promote the Memorial Fund. The consensus was to focus more on the Memorial Fund for now.

**VIII. Executive Session**

**a. Strategic Planning**

i. At 6:40 p.m., Shirley Goldsberry made a motion to enter executive session for 15 minutes to discuss strategic planning, with the board and Dawn U. present. The motion was seconded by Shelly Axtell and carried 4-0. The board exited executive session at 6:55 p.m.; no action was taken.

**b. Non-Elected Personnel**

i. At 6:55 p.m., Shirley Goldsberry moved to enter executive session for 15 minutes to non-elected personnel, with the board and Dawn U. present. The motion was seconded by Shelly Axtell and carried 4-0. The board exited executive session at 7:01 p.m.; no action was taken.

**IX. Board Relevant Upcoming Meetings/Conferences**

a. **KHA Convention – Sept 4-5**
b. **KHA Fall District Meeting – Oct. 9**
c. **KHA Legislative Dinner – Oct 30**

**X. Call for Next Meeting Agenda Items**

a. **OB3**

**XI. Adjournment**

a. The next regular board meeting is scheduled for Thursday, September 25, 2025 at 4:30 p.m.
b. At 7:02 pm., Wade Patterson made a motion to adjourn the meeting. Shelly Axtell seconded the motion. The motion carried 4-0.

Crystal Dorres-Peredas

Recorder

Sheila Brown

Board Chair

9/25/25

Date