



Board Meeting Minutes
February 27, 2025
4:30 p.m.
Frame Room

Board Members Present: Sheila Brown, Board Chair; Brad Friesen, Vice Chair; Shirley Goldsberry, Member; Shelly Axtell, Member; Wade Patterson, Member

Board Members Absent: None

Others Present: Dawn Unruh, CEO; Stephanie Saucedo, CFO; Michele Dewell, Quality; Crystal Torres, Marketing; Tara Grant, Corporate Compliance Officer

I. Call to Order

The meeting was called to order at 4:33 p.m.

a. Approval of Agenda

- i. Dawn Unruh requested MDH Chartis Rural Hospital Performance Index be added to board education & planning and organization plan approvals be moved after call to order. Brad Friesen made the motion to approve the agenda with the requested changes. Shirley Goldsberry seconded the motion. The motion carried 4-0.

b. Scheduled Public Comment

- i. There was no public comment.

II. Organization Plan Approvals

a. Infection Control Plan

- i. Michele D. stated only one change was made to the Infection Control Plan. She reviewed the change. Shirley Goldsberry made a motion to approve the Infection Control Plan. Shelly Axtell seconded the motion. The motion carried 4-0.

b. Corporate Compliance Plan & Code of Conduct

- i. Tara G. stated she removed the Lone Tree Retirement Center from the Corporate Compliance Plan & Code of Conduct. Wade Patterson made a

motion to approve the Corporate Compliance Plan & Code of Conduct. Brad Friesen seconded the motion. The motion carried 4-0.

- ii. All board members signed the conflict of interest statement acknowledgment and commitment of the corporate compliance plan.

III. Board Education & Planning

a. Antibiotic Stewardship

- i. Michele reviewed the statement of leadership commitment for antibiotic document and gave a description of what antibiotic stewardship is. There was a discussion.

b. Financial Challenges for Hospitals

- i. Dawn U. reviewed the support for hospitals document. There was a discussion.

c. MDH Chartis Rural Hospital Performance Index

- i. Dawn U. presented a PowerPoint presentation on the Top 100 Critical Access Hospital award MDH received. There was a discussion.

IV. Reports

a. Administration

- i. There was a discussion on succession planning and purchasing supplies through Central Link Service (KU).
- ii. Dawn U. talked to the board about the Care Collaborative by KU, an educational organization.
- iii. Dawn U. stated that the in-patient census is up 40 to 45 percent from last year.
- iv. Dawn U. stated we are waiting for the hospital license from KDHE.
- v. Dawn U. discussed violence in the workplace. There was a discussion.

b. Financial

- i. Stephanie S. reviewed the financial reports in the board packets. There was a discussion.

c. Quality

- i. Michele D. stated she will include measurement information in the QAPI plan at next month's board meeting.
- ii. Shirley G. asked Michele D. to elaborate on the price transparency corrective action plan in the QAPI minutes. Stephanie S. discussed the topic.

Wade Patterson made a motion to approve all reports. Shirley Goldsberry seconded the motion. The motion carried 4-0.

V. Consent Agenda Approval

a. January Board Minutes

b. January Medical Staff Minutes

c. February Hospital QAPI Minutes

d. Credentialing

- i. Janira Sanchez Navarro, MD – Re-appointment Consulting
- ii. Neevaja Yerrapotu, MD – Appointment Consulting

Shelly Axtell made a motion to approve consent agendas. Brad Friesen seconded the motion. The motion carried 4-0. At 5:51 pm, Shelly Axtell made a motion to break for 5 minutes. Shirley Goldsberry seconded the motion. The motion carried 4-0. At 5:56 pm, Shelly Axtell made a motion to resume board meeting. Shirley Goldsberry seconded the motion. The motion carried 4-0.

VI. Old Business

a. Wood St Property

- i. Dawn U. stated she had a discussion with attorney Terry Cordes regarding the auction process for the Wood St property. She went over the discussion. The board decide to pursue the sale of the Wood St property through phone auction.

b. Mission Statement

- i. Shirley G. suggested adding health equity to the AVHS mission statement at the previous board meeting. Dawn U. presented a PowerPoint presentation that included the definition of health equity and several mission statements with equity added. There was a discussion. The board decided to re-visit the topic at next month's board meeting.

VII. New Business

a. DEXA Equipment

- i. Dawn U. reviewed the three quotes for a DEXA system. Stephanie S. discussed data, test pricing, and the memorial fund. There was a discussion. Wade Patterson made a motion to purchase the equipment from Browns Medical using \$20,000 of budget-approved funds and \$17,500 from the Meade State Bank memorial fund to cover the remainder of the total purchase. Shirley Goldsberry seconded the motion. The motion carried 4-0.

b. Financial Planning – Investments

- i. Sheila B. mentioned at last month's board meeting that Brad F. requested we review CD rates. Stephanie S. discussed investment and rates with local banks. There was a discussion. The board decided the following:
 - a. Brad Friesen made a motion to withdraw the funds from the \$150,000 CD account # XXXXXX110 at Integrity bank and open a \$150,000 six (6) month CD at Bank of the Plains. Wade Patterson seconded the motion. The motion carried 4-0.
 - b. Shelly Axtell made a motion to withdraw \$300,000 from Integrity bank savings account # XXXX099 and use those

funds to open a 12-month CD at bank of the plains. Shirley Goldsberry seconded the motion. The motion carried 4-0.

VIII. Executive Session

a. Risk Management

- i. At 6:59 pm, Shelly Axtell made a motion to go into the executive session for risk management for 10 minutes with board members, Dawn Unruh, CEO, and Michele Dewell, Risk Manager. Wade Patterson seconded the motion. The motion carried 4-0. At 7:09 pm, the executive session ended, and no action was taken.

b. Strategic Planning

- i. At 7:11 pm, Wade Patterson made a motion to go into the executive session for strategic planning for 20 minutes with board members, and Dawn Unruh, CEO. Shelly Axtell seconded the motion. The motion carried 4-0. At 7:31 pm, Wade Patterson made a motion to extend the strategic planning executive session for an additional 10 minutes. Shelly Axtell seconded the motion. The motion carried 4-0. At 7:41 pm, the executive session ended, and no action was taken.

IX. Upcoming Meetings/Conferences for Board Members to Attend if able

a. Critical Issues Summit – March 6-7

b. PHN Trustee Conference & KHA Spring District Meeting – April 2


- i. Dawn U. asked board members to let her know if they would like to attend.

X. Next Meeting Agenda Items

- a. None

XI. Adjournment

- a. The next regular board meeting is scheduled for Thursday, March 27, 2025, at 4:30 p.m.
- b. At 7:43 p.m., Shelly Axtell made a motion to adjourn the meeting. Brad Friesen seconded the motion. The motion carried 4-0.



Recorder

Board Chair

Date

