



Regular Board Meeting Minutes
AVHS: Frame Room
April 25, 2024
4:31 pm

Board Members Present: Shelly Axtell, Member; Sheila Brown, Board Chair; Brad Friesen, Member; Shirley Goldsberry, Member; **Absent:** Wade Patterson, Member. **Staff Present:** Dawn Unruh, CEO (by Zoom); Stephanie Saucedo, CFO; Michelle Dewell, RN. **Others:** Andrew Purcell (ARSI)

- I. Call to Order/Agenda Approval
Sheila Brown, Board Chair, called the meeting to order.
 - i. Motion to approve the agenda by Shelly Axtell; Seconded by Shirley Goldsberry. Carried 3-0.
- II. Scheduled Public Comment
 - a. None
- III. New Business
 - a. ARSI Presentation
 - i. Andrew Purcell with Account Recovery Specialists, Inc. (ARSI) provided a presentation on their solution to aid in handling private pay accounts receivables via statement management and follow up. Private pay receivables have been increasing more difficult to manage internally. The hospital is exploring options to optimize and manage amounts owed by patients in addition to providing tools to assist with screening patients for possible financial assistance. The CEO and the CFO will be making the final decision as to what solution is the best fit as other options are being explored. They will keep the board informed on project of handling patient accounts receivables.
- IV. Reports: (See written reports.)
 - a. Administrative:
 - i. Dawn Unruh, CEO
 1. (1) The EPO contract with National Beef has been finalized and signed; the clinic should soon begin seeing patients from this program; (2) A Physician Recruitment Committee (Kelly Thornton, HR, Chair) was formed to work with Medicus, recruiting agency; (3) Meetings with Pratt and Liberal continue to see what surgical services can be provided at AVHS; (4) The CEO will be involved in a mentorship through the KHA; (5) There will be a group from AVHS attending the TruBridge Conference (CPSI); (6) Lone Tree waivers to the state were approved; (7) 292 registered for the Health Fair in April; (8) Hospital Week May 12-18.
 - b. Financial:
 - i. Stephanie Saucedo, CFO

1. (1) The 340B invoicing has been delayed due to cyber security breach in February; (2) Managers are receiving detailed expense reports for their departments.

a. Motion to approve the Reports by Brad Friesen; Seconded by Shelly Axtell. Carried 3-0.

V. Consent Agendas

- a. Agendas for March: Regular Board Meeting Minutes, Medical Staff Meeting
- b. Agenda for April: Hospital QAPI Minutes; Michelle Dewell directed attention to the snapshot—a summary of QAPI projects for the Board's review.
 - i. Motion to approve the Consent Agendas by Shelly Axtell; Seconded by Brad Friesen. Carried 3-0

VI. Old Business

- a. Board Strategic Plan reviewed.
 - i. Motion to approve the Board Strategic Plan made by Shirley Goldsberry; Seconded by Shelly Axtell. Carried 3-0.

VII. Executive Session for Risk Management. 15 minutes.

- a. Members included: Board and Michelle Dewell, RN
 - i. Motion to enter Executive Session for 15 minutes by Shelly Axtell; Seconded by Brad Friesen; Carried 3-0
 - 1. Time entered 6:13; Time exited 6:27; No action taken.

VIII. Executive Session for Non-Elected Personnel. 30 minutes.

- a. Members included: Board
 - i. Motion to enter Executive Session for 30 minutes by Shelly Axtell; Seconded by Shirley Goldsberry; Carried 3-0.
 - 1. Time entered 6:28; Time exited 6:58
 - ii. Motion to reenter Executive Session for 30 minutes by Shelly Axtell; Seconded by Shirley Goldsberry; Carried 3-0
 - 1. Time entered 6:59; Time exited 7:23
 - a. The CEO evaluation was finalized; Brad Friesen, Vice-Chair, and Sheila Brown, Chair, will present the assessment to Dawn Unruh, CEO.

IX. Upcoming Events for Board: Annual Meeting, May 23, 2024.

X. Adjournment: Motion to adjourn by Shelly Axtell; Seconded by Shirley Goldsberry. Carried 3-0.

Documents: CEO's expanded Administrative Report including CFO's, CFO's Table for Operating Revenue and Trending Graphs; Analysis of Hospital Services; March Regular Board Minutes; March Minutes of Medical Staff Meeting; April Minutes of QAPI; Surgical Report; ARSI Handouts.

Sheila Brown
Recorder

5/23/24
Date

Sheila Brown
Chair

5/23/24
Date