



Regular Board Meeting Minutes
AVHS: Frame Room
March 28, 2024
4:33 pm

Board Members Present: Shelly Axtell, Member; Sheila Brown, Board Chair; Brad Friesen, Member; Shirley Goldsberry, Member; Wade Patterson, Member. **Staff Present:** Dawn Unruh, CEO; Stephanie Saucedo, Michelle Dewell, RN., Margaret Friesen, RN. **Others:** Lance DeLissa, Tom Kuhns, Elaine Post

I. Call to Order/Agenda Approval

Sheila Brown, Board Chair, called the meeting to order.

- i. Motion to approve the agenda by Brad Friesen; Seconded by Shirley Goldsberry. Carried 4-0.

II. Scheduled Public Comment

a. Lance DeLissa, representing Meade City Council

- i. Lance presented a summary of obstacles for helicopter landings (patient transfers) from the east parking lot. Additional information presented included construction specifications for the Minneola helicopter pad as well as how the south parking lot would be safer since pilots would not have to land "straight down." The CEO conveyed current emergency flight plans for AVHS which uses the Meade airport for fixed-wing and rotary crafts.

III. Reports: (See written reports.)

a. Dawn Unruh, CEO.

b. Financial: Stephanie Saucedo, CFO:

- i. Board approved account 360554 Meade Hospital District (Clinic) at Integrity Bank to be that of Meade Hospital District dba Meade Rural Health Clinic; and authorized signers to be Dawn Unruh, Stephanie Saucedo, and Sheila Brown. Sheila will sign a letter notifying the bank in addition to updating authorized signers on the accounts listed in the letter as discussed.
 1. Motion to approve the Integrity Bank letter by Shirley Goldsberry; Seconded by Brad Friesen. Carried 4-0.
- ii. There will be a delay in clinic billing due to a recent staff resignation.
 1. Motion to approve the reports by Shelly Axtell; Seconded by Shirley Goldsberry. Carried 4-0.

IV. Consent Agendas

- a. Agendas for February: Regular Board Meeting Minutes, Medical Staff Meeting
- b. Agenda for March: Hospital QAPI Minutes
 - i. Motion to approve the Consent Agendas by Shelly Axtell; Seconded by Brad Friesen. Carried 4-0

- c. Credentialing: Schowengerdt, Ashfaq, Bukaty, Kimm, Akins, Alderson, Chintalapati, Dill
 - i. Motion to approve the credentialing of eight providers by Shirley Goldsberry; Seconded by Wade Patterson. Carried 4-0.

- V. Old Business
 - a. Strategic Plan reviewed; no action taken.
 - b. Pyxis (Automated Pharmacy Dispensing System)
 - i. Margaret Friesen, RN., Pharmacy Manager, provided an informational tour of the nursing station pharmacy and the hospital pharmacy; purchasing an automated system would provide a safer dispensing system—reducing medication errors. (A \$100,000 grant from the Patterson Foundation will be used to help pay for the system.)
 - 1. Motion to purchase Pyxis made by Brad Friesen; Seconded by Shirley Goldsberry. Carried 4-0.

- VI. New Business
 - a. Michelle Dewell, RN., provided the Board with the Annual CAH Review, the Annual Quality Assessment, and Antibiotic Stewardship as required as a condition of participation by CMS (Center for Medicare and Medicaid Services). Additionally, Michelle is working on providing the Board a “snapshot” of the QAPI projects designed/implemented/completed by department managers.

- VII. Executive Session for Non-Elected Personnel. 15 minutes.
 - a. Members included: Board
 - i. Motion to enter Executive Session for 15 minutes by Shelly Axtell; Seconded by Shirley Goldsberry; Carried 4-0
 - 1. Time entered 6:45; Time exited 7:00; No action taken.

- VI. Upcoming Events for Board: PHN Trustee Conference 4/4; Health Fair 4/13
- VIII. Future Agenda Items: Complete Strategic Plan and CEO Evaluation; Board Education by GovernWell; plan for May 23 Annual Meeting.
- IX. Adjournment: Motion to adjourn by Shelly Axtell; Seconded by Wade Patterson. Carried 4-0.

Documents: CEO’s expanded Administrative Report including CFO’s, CFO’s Table for Operating Revenue and Trending Graphs; Analysis of Hospital Services; February Regular Board Minutes; February Minutes of Medical Staff Meeting; March Minutes of QAPI; Surgical Report; HCAPS Comments; Annual CAH Quality Assessment; HCAP Dimensions; BD Pyxis Executive Summary for Meade District.


 Recorder

4/25/24
 Date


 Chair

4/25/24
 Date