ARTESIAN VALLEY
HEALTH SYSTEM

Board Meeting Minutes
May 29, 2025
6:20 p.m.
Rosson Room

Board Members Present: Sheila Brown, Board Chair; Brad Friesen, Vice Chair; Shirley Goldsberry, Member; Wade Patterson, Member; Shelly Axtell, Member

Board Members Absent: None

Others Present: Dawn Unruh, CEO; Stephanie Saucedo, CFO; Michele Dewell, Quality

I. Call to Order

The meeting was called to order at 6:20 p.m.

a. Approval of Agenda

i. Dawn Unruh requested credentialing be added to Consent Agenda Approval and Healthcare News be added to New Business. Brad Friesen moved to approve the agenda with the requested changes. Wade Patterson seconded the motion. The motion carried 4-0.

b. Scheduled Public Comment

i. There was no public comment.

II. Reports

a. Administration

i. Dawn discussed the following:

1. Amy Meyer was awarded the KHA Leadership Award.
2. Certified Dietary Manager qualifications
3. Montezuma Rural Health Clinic contract
4. Dr. Cooper Nickel
5. Hospital week employee engagement
6. AVHS Healthcare Scholarship awardees

b. **Financial**
   i. Stephanie S. removed page 8 from each packet and replaced it with an updated document. She discussed the following:
      1. Purchase services (dietician, inspire)
      2. Supplies increased
      3. Investment Income – positive investment
      4. Savings
      5. Employee wages/salaries
      6. Days cash on hand increased
      7. AR days
      8. Profit Margin
      9. Low census
      10. Cash position
      11. LTCU
      12. CDs
      13. Audit
   ii. There was discussion on the following:
      1. Nursing – Flint nurse and potential graduates
      2. RHC's – Billing – FAP
      3. Facilities – Surgery department and humidity
      4. Provider update

c. **Quality & Risk Management**
   i. Shelly Axtell moved to approve the risk management plan. Wade Patterson seconded the motion. The motion carried 4-0.

III. Consent Agenda Approval

a. **April Board Minutes**
b. **April Medical Staff Minutes**
c. **May Hospital QAPI Minutes**
d. **Quarterly Corporate Compliance Minutes**
e. **Credentialing**
   i. Dr. Daniel Reimer, M.D.

Shelly Axtell made a motion to approve consent agendas. Wade Patterson seconded the motion. The motion carried 4-0.

IV. Old Business

a. **Wood St Property**
   i. The board discussed the Wood St property agreement and resolution. Shirley Goldsberry moved to approve the documents. Shelly Axtell seconded. The motion carried 4-0.

V. **New Business**

a. **Healthcare News**

i. There was discussion on Medicare and Medicaid cuts and provider assessment tax.

VI. **Executive Session**

a. **Non-elected Personnel**

i. At 7:30 pm, Shelly Axtell moved to enter executive session to discuss personnel matters. The motion was seconded by Shirely Goldsberry. The motion carried 4-0. At 7:45 pm, the board returned to open session.

ii. At 7:45 pm, Shelly Axtell moved to enter executive session to continue discussion on personnel. Shirley Goldsberry seconded the motion. The motion carried 4-0. At 7:58 pm, the board returned to open session.

iii. At 7:59 pm, Brad Friesen moved to enter executive session to continue discussion on personnel. Shelly Axtell seconded the motion. The motion carried 4-0. At 8:14 pm, the board returned to open session.

iv. At 8:15 pm, Shelly Axtell moved to enter executive session to continue discussion on personnel. Shirley Goldsberry seconded the motion. The motion carried 4-0. At 8:30 pm, the board returned to open session.

v. At 8:31 pm, Shelly Axtell moved to enter executive session to continue discussion on personnel. Shirley Goldsberry seconded the motion. The motion carried 4-0. At 8:43 pm, the board returned to open session.

1. A motion was made by Shirley Goldsberry to accept the CEO contract with changes discussed. Shelly Axtell seconded the motion. The motion carried 4-0.
2. Shirley Goldsberry made a motion to increase CEO salary by five percent. Shelly Axtell seconded the motion. The motion carried 4-0.

VII. **Upcoming Meetings/Conferences for Board Members to attend if able**

a. **KHA Conference – September**

i. Scheduled in Wichita; includes Trustee Breakfast.

VIII. **Next Meeting Agenda Items**

a. None

IX. **Adjournment**

a. The next regular board meeting is scheduled for Thursday, June 26, 2025 at 4:30 p.m.

b. At 8:58 pm., Shelly Axtell made a motion to adjourn the meeting. Wade Patterson seconded the motion. The motion carried 4-0.

Crystal Torres-Pereda

Recorder

Sheila Brown

Board Chair

6/26/25

Date