ARTESIAN VALLEY
HEALTH SYSTEM

Board Meeting Minutes
September 25, 2025
4:30 p.m.
Frame Room

Board Members Present: Sheila Brown, Board Chair; Brad Friesen, Vice Chair; Wade Patterson, Member; Shelly Axtell, Member; Shirley Goldsberry, Member

Board Members Absent: None

Others Present: Michele Dewell, Quality; Crystal Torres, Marketing; Stephanie Saucedo, CFO

I. **Call to Order**
The meeting was called to order at 4:32 p.m.
  a. **Approval of Agenda**
    i. Brad Friesen moved to approve the agenda. Wade Patterson seconded the motion. The motion carried 4-0.
  b. **Scheduled Public Comment**
    i. None

II. **Board Education & Planning**
  a. **Board Leadership Program**
    i. Stephanie S. shared that Dawn U. would like at least one board member to attend the Hospital Board Leader's Program virtual sessions. The hospital can accommodate the virtual setup. Sheila encouraged all board members to participate. Some board members expressed interest. Stephanie S. will inform Dawn U., who will then handle registration.

III. **Reports**
  a. **Administration**
    i. The CHNA (Community Health Needs Assessment) meeting is scheduled for September 30th from 1:00 PM to 3:00 PM.

ii. Sheila B. inquired about the Nuclear Medicine services. Stephanie S. explained the service and stated that, following resolution of compliance regulations, service is expected to resume on October 3rd.

iii. Stephanie S. announced AVHS has helped start a HOSA chapter at Meade High School and provided details of the program.

iv. Stephanie S. stated Dawn U. and the surgery department have been in discussions with Dr. Rane and an ENT about potentially providing services at MDH. Further updates will follow.

v. Dr. Logan remains interested in coming to AVHS but not at this time. Dawn U. requested that Stephanie S. open discussions with the board regarding the possibility of offering a delayed contract. Stephanie S. explained the proposed contract, and a board discussion followed. No action was taken.

vi. Robin Shelton, NP, recommended by Dr. Nickel, will replace Amanda S. and begin her first full ER/IP rotation on November 5, 2025.

vii. The lab continues to face staffing challenges. Agencies are assisting, and recruitment for lab staff and RNs is ongoing.

viii. Stephanie S. and Crystal T., and others attended the KHA Convention, which focused on workplace culture, joy in work, and management responsibilities. They shared highlights with the board. During the convention, several staff members attended a physician recruiting event with WSU students interested in rural healthcare. Stephanie S. provided details of the event.

b. Financial

i. Stephanie reviewed the financial documents and the comparative professional performance report included in the board packets. A discussion followed.

ii. Shirley G. inquired about the anticipated AT&T termination fee. Stephanie S. provided details, and further discussion ensued.

iii. Stephanie S. is working with the clinic to propose a payoff campaign aimed at clearing old system bills. She provided an explanation and there was a discussion.

c. Quality & Risk Management

i. Michele D. reported that she, nursing staff, Dawn U., and providers are working on protocols and more for any obstetrical delivery or emergency that might present to the ER. Plans are being developed for education and training for providers and nursing staff. Pharmacy is ensuring all necessary medications are available for both mother and baby. A list of required trained staff will eventually be provided to the board. Shirley G. asked about offering in-house training, and Michele D. explained the possibilities. A discussion followed.

ii. Michele D. noted that Social Determinants of Health data collection is ongoing. She also shared KSHAN notifications from KDHE, including upcoming information on Candida, the "bug of the month," and screw worm.

Shelly Axtell moved to approve the reports. Shirley Goldsberry seconded the motion. The motion carried 4-0.

IV. Consent Agenda Approval

a. **August Budget Minutes**
b. **August Board Minutes**
c. **August Medical Staff Minutes**
d. **September QAPI Minutes**
e. **September SSEP Minutes**
f. **Credentialing**
   i. Robin Shelton, APRN – Appointment
   ii. Dr. Towne Walston – First Appointment
   iii. Dr. Adel Abdallah – Reappointment
   iv. Ronald Williams, APRN - Reappointment

Shirley Goldsberry made a motion to approve consent agendas. Wade Patterson seconded the motion. The motion carried 4-0.

V. 75th Anniversary Planning

a. Crystal T. provided an update on the ideas the 75th Anniversary planning committee suggested at their recent meeting. A discussion followed.

VI. Old Business

a. **Clinic Roof Progress**
   i. Stephanie S. reported Jesse P. informed her that the project had been delayed due to material availability but work began today. Completion is expected in approximately three weeks.

VII. New Business

a. **Medical Staff ByLaws**
   i. Crystal T. provided an update of the recent changes and processes made to the Medical Staff Bylaws.

VIII. Board Relevant Upcoming Meetings/Conferences

a. **KHA Fall District Meeting – Oct. 9 @ Meade District Hospital**
b. **KHA Legislative Dinner – Oct 30 –** Board Member are encouraged to attend at Southwind in Garden City.
c. **October Board Meeting –** Due to a scheduling conflict with the board education session and the Trunk or Treat event, the board discussed possibly rescheduling the October board meeting.

IX. Call for Next Meeting Agenda Items

a. Executive Session – Strategic Planning
b. Old Business – Memorial Fund
c. Meade County Health Fair 2026

X. Adjournment

a. The next regular board meeting is to be determined.
b. At 5:42 pm., Shelly Axtell made a motion to adjourn the meeting. Wade Patterson seconded the motion. The motion carried 4-0.

Crystal Torres-Pereda
Recorder

Shari Brown
Board Chair

10/28/25
Date