



**ARTESIAN VALLEY**  
H E A L T H S Y S T E M

## **Board Meeting Minutes**

**November 20, 2025**

**4:30 p.m.**

**Frame Room**

**Board Members Present:** Sheila Brown, Board Chair; Brad Friesen, Vice Chair; Wade Patterson, Member; Shelly Axtell, Member; Shirley Goldsberry, Member

**Others Present:** Dawn Unruh, CEO; Michele Dewell, Quality; Crystal Torres-Pereda, Marketing

### **I. Call to Order**

The meeting was called to order at 4:30 p.m.

#### **a. Approval of Agenda**

- i. Dawn U. requested to table the provider contract consulting item under old business and the medical staff bylaws under new business. Shelly Axtell moved to approve the agenda changes, and Wade Patterson seconded. The motion carried 4-0.

#### **b. Scheduled Public Comment**

- i. None

### **II. Board Education & Planning**

#### **a. Board's Role in Medical Staff Alignment and Provider Compensation**

- i. Shad Ritchie with Stroudwater, a healthcare consulting firm, provided education on the Board's role in medical staff alignment and provider compensation. Discussion followed.
- ii. Several Board members shared education they learned from the recent Hospital Board Leaders' Virtual Program. Discussion followed.

### **III. Reports**

#### **a. Administration**

- i. Dawn U. updated the Board that the Radiology Department is looking into mobile mammography. More information will be provided soon.

**b. Financial**

- i. Stephanie S. reviewed the financial documents included in the Board packets. The Board asked several questions, which Stephanie S. addressed. Discussion followed.

**c. Quality & Risk Management**

- i. Sheila B. asked Michele D. for more information about a mock survey provided in the QAPI minutes. Michele provided an explanation.
- ii. Dawn U. explained Phase 3 patients in Cardiac Rehab from QAPI minutes. Discussion followed.
- iii. Michele D. reviewed the Risk Management Q3 2025 Summary. Discussion followed.

**Brad Friesen moved to approve the reports. Shirley Goldsberry seconded the motion. The motion carried 4-0.**

**IV. Consent Agenda Approval**

- a. **October Board Minutes**
- b. **October Medical Staff Minutes**
- c. **November QAPI Minutes**

**Shirley Goldsberry made a motion to approve consent agendas. Wade Patterson seconded the motion. The motion carried 4-0.**

**V. Old Business**

**a. Memorial Fund**

- i. Sheila B. reported that the item is still in progress and additional information will be available at the December Board meeting.
- ii. Stephanie reviewed money market information discussed at the October Board meeting, noting she had not been present at that meeting. She explained because a minimum of \$2,500.00 was required to open a money market account the Board could not move forward with last month's motion and presented updated figures. Discussion followed.
  1. Shelly Axtell made a motion to amend the motion that was made in the October 23<sup>rd</sup> Board meeting relevant to the memorial fund in the Meade State Bank – We need to open a \$2,500.00 money market account and a new CD in the amount of \$72,225.32 and close the Community Memorial Hospital Fund savings account

there. Shirley Goldsberry seconded the motion. The motion carried 4-0.

- iii. Shelly Axtell made a motion to designate Dawn Unruh, Stephanie Saucedo, and Sheila Brown as the authorized signers at Meade State Bank. Shirley Goldsberry seconded the motion. The motion carried 4-0.

## **VI. New Business**

### **a. 2026 Capital & Operating Budget**

- i. Dawn U. distributed the Meade District Hospital Capital Expenditures Budget FYE 2026/2027/2028 Summary and reviewed the documents in detail. Discussion followed.

### **b. Meade County Health Fair 2026**

- i. Brad Friesen discussed ideas for the upcoming 2026 Health Fair, suggesting a one-day event promoting all healthcare services. Dawn U., Stephanie S., and Crystal T. provided additional suggestions. He recommended gathering pricing, input, and other information to determine feasibility. Crystal T. will host a meeting with the Meade County Health Fair committee and present information at the December Board meeting.

## **VII. Executive Session**

### **a. Strategic Planning**

- i. At 7:18 pm, Shirley Goldsberry moved to enter executive session for the purpose of Strategic Planning with the board, and Dawn U. Wade Patterson seconded the motion. The motion passed 4-0. At 7:29 pm, they came out of executive session. No action was taken.

### **b. Non-elected Personnel**

- i. At 7:30 pm, Shirley Goldsberry made a motion to go into executive session for the purpose of non-elected personnel with the board, and Dawn U. Shelly Axtell seconded the motion. The motion carried 4-0. At 7:40 pm, they came out of executive session. The board voted to approve the Christmas bonus option #2 as presented. Shelly Axtell moved, Wade Patterson seconded. The motion carried 4-0. The open session of the Board meeting reconvened at 7:40 pm in the Frame Room.

## **VIII. Board Relevant Upcoming Meetings/Conferences**

- a. **KHA Critical Issues Summit** – Dawn U. asked the board to keep this conference in mind.

## **IX. Call for Next Meeting Agenda Items**

- a. Finances – Executive Session (strategic planning)
- b. Meade Co. Health Fair 2026
- c. MSB Savings account

- d. Memorial Fund
- e. Sheila B. asked the board for permission to speak with incoming board member Angela Howard regarding board items and refer her to Dawn U. The board approved.

**X. Adjournment**

- a. The next regular board meeting is scheduled for Thursday, December 18, 2025.
- b. At 7:46 pm., Shelly Axtell made a motion to adjourn the meeting. Brad Friesen seconded the motion. The motion carried 4-0.

Crystal Torres-Pereira

Recorder

Shel Brown

Board Chair

12-18-25

Date