June Board Meeting Minutes
June 25, 2026
To follow the Annual Board Meeting
Frame Room

Board Members Present: Sheila Brown, Chair; Shelly Axtell, Member; Shirley Goldsberry, Member

Board Members Absent: Brad Friesen, Vice Chair; Angela Howard, Member

Others Present: Dawn Unruh, CEO; Stephanie Saucedo, CFO; Michele Dewell, Quality; Crystal Torres-Pereda, Marketing

I. Call to Order

The meeting was called to order at 6:02 p.m.

a. Approval of Agenda

i. Shelly made a motion to approve the agenda. Shirley seconded the motion. The motion passed 3-0.

b. Scheduled Public Comment

i. None

II. Audit Report

a. 2024 Audit & 2025 Update

i. Matt Morvis with Forvis Mazars attended the meeting and presented. He handed out documents covering ratios, trends, and analytics; the results of the 2024 financial statement audit, including required documentation; and the independent auditor's report and financial statements. There was discussion during the presentation. Shelly made a motion to accept the auditor's report. Shirley seconded the motion. The motion passed 3-0.

III. Executive Session

a. At 7:18 p.m., Shelly made a motion for the Board of Directors and the CEO to recess into executive session for 30 minutes pursuant to K.S.A 75-4319 for the need to discuss personnel matters of nonelected personnel, including matters relating to the medical staff, employee retention, the business office, and communications. Shirley seconded the motion. The board will resume open session in the frame room at 7:48 p.m. The motion passed 3-0.
    i. At 7:48 p.m., the board resumed open session. Shelly made a motion for the Board of Directors and the CEO to recess back into executive session for an additional 30 minutes pursuant to K.S.A 75-4319 for the need to discuss personnel matters of nonelected personnel, including matters relating to the medical staff, employee retention, the business office, and communications. Shirley seconded the motion. The board will resume open session in the frame room at 8:18 p.m. The motion passed 3-0.
    ii. At 8:18 p.m., the board resumed open session. Shelly made a motion for the Board of Directors and the CEO to recess back into executive session for an additional 30 minutes pursuant to K.S.A 75-4319 for the need to discuss personnel matters of nonelected personnel, including matters relating to the medical staff, employee retention, the business office, and communications. Shirley seconded the motion. The board will resume open session in the frame room at 8:48 p.m. The motion passed 3-0.
    iii. At 8:48 p.m., the board resumed open session. Shelly made a motion for the Board of Directors and the CEO to recess back into executive session for an additional 10 minutes pursuant to K.S.A 75-4319 for the need to discuss personnel matters of nonelected personnel, including matters relating to the medical staff, employee retention, the business office, and communications. Shirley seconded the motion. The board will resume open session in the frame room at 8:58 p.m. The motion passed 3-0.
    iv. At 8:58 p.m., the board resumed open session. Shelly made a motion to establish a Finance Committee of the Board of Directors and to appoint Shelly and Shirley as members of the committee. Shirley seconded the motion. The motion passed 3-0.

IV. Executive Session

a. At 8:57 p.m., Shirley made a motion for the Board of Directors to recess into executive session for 30 minutes pursuant to K.S.A 75-4319 for the need to discuss personnel matters of nonelected personnel, including matters relating to the CEO contract. Shelly seconded the motion. The board will resume open session in the frame room at 9:27 p.m. The motion passed 3-0.

i. At 9:20 p.m., the board resumed open session. Shelly made a motion to approve the changes to the CEO contract as presented regarding professional membership, salary increase, professional meetings, and DTO. Shirley seconded the motion. The motion passed 3-0.

V. Reports

a. Administration

i. Dawn asked the board if they had any questions about the admin report. Sheila inquired about the PT report, and Dawn provided a discussion.

ii. Dawn mentioned she interviewed a Nurse Practitioner yesterday for the ER 7-on-7-off position.

b. Financial

i. Stephanie reviewed the financial documents in the board packets.

c. Quality & Risk Management

i. Michele mentioned that CMS requires us to submit an annual Critical Access evaluation. She also specified that she chose Debbie Heinson as our community representative, as required by CMS for participation in the AVHS/Meade District Hospital CAH Evaluation 2025.

ii. Michele asked the board if they agreed we add the Rural Health Transformation Program (RHTP) to the monthly board meeting agenda. She stated that part of the attestation involves informing the governing board of updates to the RHTP. The board agreed to add it to the agenda.

iii. Michele went over the changes made to the Risk Management Plan. Shirley made a motion to accept the updated Risk Management Plan. Shelly seconded the motion. The motion passed 3-0.

iv. The board asked Michele a couple of questions based on the May QAPI minutes, including questions about the CNA title change to PCT and PYXIS. Michele answered their questions. There was a discussion.

Shelly made a motion to approve the reports. Shirley seconded the motion. The motion passed 3-0.

VI. Consent Agenda Approval

a. **May Board Minutes**

b. **May Medical Staff Minutes** – Update the list of absent and present members.

c. **June QAPI Minutes**

d. **Quarterly Safety Minutes**

Shirley made a motion to approve the consent agendas. Shelly seconded the motion. The motion passed 3-0.

VII. New Business

a. Employee Tuition Reimbursement

i. Dawn discussed the employee tuition reimbursement. She also reviewed the student scholarship program and sponsorship agreement in the board packet. There was further discussion. Shirley made the motion to accept the sponsorship agreement. Shelly seconded the motion. The motion passed 3-0.

b. Medical Student Stipend

i. Dawn reviewed the recruitment agreement in the board packet. There was discussion as she addressed the topic. Shelly moved to approve the recruitment agreement with the requested changes. Shirley seconded the motion. The motion passed 3-0.

c. Revenue Neutral Rate

i. Dawn discussed the RNR document in the board packet. There was a discussion.

d. Safety Deposit Box

i. We hold a safety deposit box account at Integrity Bank, with Matt Bobo, former CIO, listed on it. We need to remove Matt Bobo and add a new employee. Shelly made a motion to remove Matt Bobo and add Dawn Unruh, CEO, to the account at Integrity Bank. Shirley seconded the motion. The motion passed 3-0.

VIII. Old Business

a. None

IX. Board Relevant Upcoming Meetings/Conferences

a. **KHA Convention – September – Overland Park**

X. Call for Next Meeting Agenda Items

a. None

XI. Adjournment

a. The next regular board meeting is scheduled for Thursday, July 23, 2026.

b. At 10:08 pm., Shelly made a motion to adjourn the meeting. Shirley seconded the motion. The motion passed 3-0.

Crystal D. Pereda

Recorder

Sheila Brown

Board Chair

7/23/26

Date