

# ARTESIAN VALLEY

H E A L T H S Y S T E M

## Board Meeting Minutes

December 18, 2025

4:30 p.m.

Frame Room

**Board Members Present:** Sheila Brown, Board Chair; Brad Friesen, Vice Chair; Wade Patterson, Member; Shelly Axtell, Member; Shirley Goldsberry, Member

**Others Present:** Dawn Unruh, CEO; Michele Dewell, Quality; Crystal Torres-Pereda, Marketing; Angela Howard

### I. Call to Order

The meeting was called to order at 4:30 p.m.

#### a. Approval of Agenda

- i. A motion to approve the agenda was made by Shirley Goldsberry and seconded by Shelly Axtell. The motion carried 4-0.

#### b. Scheduled Public Comment

- i. None

### II. Reports

#### a. Administration

- i. November 2025 services were down. Dawn provided detailed information. Discussion followed.
- ii. Mobile mammography services are being explored as a potential addition.
- iii. An NP candidate was interviewed to replace Grismeldy Gomez, and an interview with a PA is scheduled for Monday. Dawn provided details, followed by discussion.

#### b. Financial

- i. Stephanie reviewed the financial documents included in the board packets. Discussion followed.

**c. Quality & Risk Management**

- i. Michele reported that efforts are ongoing to provide education focused on survey readiness. Discussion followed.
- ii. Sheila Brown asked for clarification on the Patient Connect program. Crystal explained the program. Michele added that discharge surveys will also be sent via text message. Discussion followed.

**A motion to approve the reports was made by Brad Friesen and seconded by Wade Patterson. The motion carried 4-0.**

**III. Consent Agenda Approval**

- a. **November Board Minutes**
- b. **November Medical Staff Minutes**
- c. **December QAPI Minutes**
- d. **Quarterly Safety Minutes**
- e. **Credentialing (Recredential)**

**Shirley Goldsberry made a motion to approve consent agendas. Shelly Axtell seconded the motion. The motion carried 4-0.**

**IV. Old Business**

- a. **Memorial Fund**
  - i. Sheila reported that the task committee met again this month and has finalized the procedures. The procedures will be printed and included in next month's board packets.
- b. **Meade County Health Fair**
  - i. Crystal provided an update and shared feedback gathered from the Meade County Health Fair committee. The committee agreed to host a one-day event. Discussion followed.
- c. **2026 Budget Approval**
  - i. Stephanie reported that several adjustments were made to the proposed 2026 budget and reviewed those changes. Discussion followed.
  - ii. Sheila Brown requested a motion from the Board to approve the 2026 budget. Motion made by Shirley Goldsberry and seconded by Brad Friesen. The motion carried 4-0.

**V. Executive Session**

- a. **Risk Management**

- i. At 5:27 pm, Shelly Axtell moved to enter executive session for the purpose of Risk Management with the board, Michele, and Dawn. Shirley Goldsberry seconded the motion. The motion passed 4-0. At 5:34 pm, they came out of executive session. No action was taken.

**b. Strategic Planning**

- i. At 5:35 pm, Shelly Axtell made a motion to go into executive session for strategic planning with the board, Stephanie, and Dawn. Shirley Goldsberry seconded the motion. The motion carried 4-0. At 5:55 pm, they came out of executive session. No action was taken.

The open session of the Board meeting reconvened at 5:55 pm in the Frame Room.

**VI. Board Relevant Upcoming Meetings/Conferences**

- a. Dawn reviewed the upcoming meetings schedule.

- i. **KHA Critical Issues Summit – March 5-6, 2026 – Wichita**
- ii. **PHN Trustee Conference – April 2 – Garden City**

**VII. Call for Next Meeting Agenda Items**

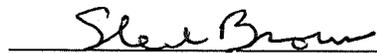
- a. None

**VIII. Adjournment**

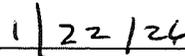
- a. The next regular board meeting is scheduled for Thursday, January 22, 2026.
- b. At 5:55 pm., Wade Patterson made a motion to adjourn the meeting. Shirley Goldsberry seconded the motion. The motion carried 4-0.



Recorder



Board Chair



Date

